

National Model Railroad Association
2017 Annual Board of Directors Meeting
July 29, 2017
Rosen Plaza Hotel Orlando, FL
Final Minutes

- 1) PREZ Getz briefed the schedule for the next couple of days.
- 2) PREZ Getz called the meeting to order at 0910 29 July 2017.
- 3) The roll was called and all Directors and Officers were present. All Department Managers except ITDM Sevier and FRDM Anderson were present.
- 4) A quorum was present.
- 5) **MBOD17072901** Motion by RACD August to suspend the rules. Seconded by PDD Bartlett. Motion passed by voice vote. (SECY NOTE: The EHB states: Parliamentary law as set forth in *Robert's Rules of Order* shall govern all meetings of the NMRA. The BOD has the option of suspending the rules which allows for a much more free flowing exchange of ideas. They also have the option of reinstating the rules if they so desire.)
- 6) PREZ Getz read a letter from Frank Liu who is the liaison between the NMRA and the Chinese railfan group HASEA.
- 7) SECY Stevens led a discussion on the 2017 Combined Ballot Committee Final Report and the 2018 Combined Nominating Committee Final Report.
- 8) PREZ Getz solicited corrections/additions to the Consent Agenda.
 - a) RACD August reported that he has been having email issues. He has forwarded some Region President Reports to SECY Stevens which have been forwarded to the Leadership Team.
- 9) **MBOD17072902** Motion by ALNAD Youngblood to accept Consent Agenda as amended. Seconded by RACD August. Motion passed by voice vote.
- 10) CFO Koch led a detailed discussion of his Budget & Finance Report.
 - a) He reported that the Budget, Audit Report, and Tax Report are posted on the Member's Only portion of the website under NMRA Finances.
 - b) He led a brief discussion on the Budget and the Audit Report.
- 11) **MBOD17072903** (See Attachment B) Motion by ALNAD Youngblood to accept the Audit Report Motion as presented. Seconded by EDD Gelmini. Motion passed by voice vote.
- 12) PREZ Getz led a discussion on the CSRM Gallery Exhibit.
 - a) He has received a completed agreement from the State of California. He has signed the agreement and returned it to the state.
 - b) All the promises made by the State of California and the NMRA are in the agreement.
 - c) We are now waiting for the state to sign the agreement.
 - d) In the meantime, the committee will contact the exhibit vendor to discuss any cost increases and determine a timeline for installation.
 - e) In the very near future, the Howell Day Museum Committee will be folded into a new corporation called the NMRA Museum, INC. This will be a 501(c)3 corporation which in the future will have a responsibility for the Howell Day Memorial Museum.
- 13) PREZ Getz led a brief discussion on the need for all BOD members, Officers, and Department Managers to have a succession plan in case they are unable to fulfill the duties of their position.

- 14) Meeting recessed at 1007.
- 15) Meeting reconvened at 1025.
- 16) Member Discount Manager Weinheimer led a discussion about the program.
 - a) Four hobby shops have been added to the program.
 - b) Their contact information has been forwarded to ITDM Sevier.
- 17) VP-SPEC PROJ Leone led a discussion on the NMRA Partnership Program.
 - a) Eight national manufacturers and vendors have joined the program.
 - b) The program will go live on Monday, August 7.
 - c) Gerry Leone, Bruce DeYoung, Christina Ganzer, Joe Gelmini, and Peter Youngblood were thanked for all the work they have done on this project.
- 18) PREZ Getz led a discussion on the Model Railroad Registry Program.
 - a) Member Phil Piet has volunteered to maintain the program.
 - b) There is an ongoing discussion as to whether or not clubs should be included. The general consensus was that they should be included as long as they include one NMRA member.
- 19) ALNAD Youngblood led a discussion on Retention & Recruitment.
 - a) This is an incredibly broad topic with not just one fix.
 - b) One very important factor is good marketing.
 - c) Having the NMRA President visit Region Conventions is seen as being very important.
- 20) SECY Stevens led a discussion on electronic voting. The three 2017 elections were successfully completed using electronic voting showing that this procedure has been successfully introduced to the members of the NMRA.
- 21) PREZ Getz led a discussion on the magazine index. This program is still in progress as the IT Team has not finished the Company Store update. The BOD confirmed that they felt the magazine index is a very important service to the hobby.
- 22) VP-SPEC PROJ Leone led a discussion on a new marketing tool called the NMRA Turntable. The publication has been well received. Piedmont Division member Paul Voelker is the Editor. There are also two Contributing Editors who are helping Paul find on-line articles of interest.
- 23) WDD Priest led a discussion on LCC.
 - a) LCC has been mostly theory with very few manufacturers producing product.
 - b) There is a model railroad in the Kansas City area which has been updated to use LCC products.
 - c) The 2018 Convention will have many clinics on LCC.
 - d) The NMRA Magazine and Railroad Model Craftsman have both been running LCC ads and are planning LCC articles.
 - e) The LCC Group is using the BAM layout to test product. He suggested that the layout be donated to the group as they do most of their testing at the National Convention using the layout. It was suggested that he talk to the group as to whether or not they would be willing to accept the layout.
 - f) PDD Bartlett reported that he has transported a LCC product made by an Australian manufacturer that he will be presenting to the LCC Group for them to test on the layout.

- 24) VP-SPEC PROJ Leone led a discussion on promotional emails/videos
 - a) The 2017/2018 agreement with Model Railroad Academy increases the video hours per year in exchange for four quarterly email promotions to the membership to two hours of video to be posted on the Members' Only portion of the website.
 - b) Model Railroader Video Plus has agreed to increase their video donation to two hours.
 - c) He is still negotiating with Trainmasters TV.
 - d) He reminded the BOD that the members can opt out of the program.
- 25) VP-SPEC PROJ Leone reported that the eighteen recipients of the new NMRA President's Award for Service to the Division have been chosen. Plaques will be presented to those members who attend the Banquet with all others shipped after the convention is over.
- 26) PREZ Getz and COUNSEL Amsler introduced our new patent attorney Chris Palermo. PREZ Getz led a discussion on the EduTRAIN trademark. We are still finding clinics that are using the term EduTrain without going through the vetting process. This discussion led to a discussion of other NMRA Trademarks. Mr. Palermo will check on all NMRA Trademarks and work with COUNSEL to update any trademarks of concern.
- 27) Meeting recessed at 1202. BOD holds Executive Session.
- 28) Meeting reconvened at 1435.
- 29) COUNSEL Amsler led a discussion on the Vertical Integration Project.
 - i) We have contracted with a law firm specializing in tax issues to advise on a path forward to correct the legal technical issues and refile our paperwork.
 - ii) The law firm gave COUNSEL a detailed description of the issues we face. The most onerous issue are the IRS reporting requirements for the regions and divisions.
 - iii) Many other organizations are having similar difficulties. There is a move in the industry to change the IRS requirements in order to make this a viable option.
 - iv) It has been decided that this project will be suspended until the IRS requirements are changed.
- 30) **MBOD17072904** (See Attachment C) Motion by ALNAD Youngblood to accept the Hands on Clinic Motion as amended. Seconded by EDD Gelmini. Motion passed by voice vote.
- 31) **MBOD17072905** (See Attachment D) ALNAD Youngblood reported that this motion has been withdrawn.
- 32) **MBOD17072906** (See Attachment E) Motion by EDD Gelmini to accept the Railpass Motion as presented. Seconded by RACD August. Motion passed by voice vote.
- 33) **MBOD17072907** (See Attachment F) Motion by CDD Neale to accept the RP7 Motion. Seconded by RACD August. Motion passed by voice vote.
- 34) **MBOD17072908** (See Attachment G) Motion by RACD August to accept the RP11 Motion as presented. Seconded by CDD Neale. Motion passed by voice vote.
- 35) **MBOD17072909** (See Attachment H) Motion by ALWWD Brestel to accept the RP8/RP2 Merger Motion as presented. Seconded by PDD Bartlett. Motion passed by voice vote.
- 36) **MBOD17072910** (See Attachment I) Motion by ALWWD Brestel to accept the By-Laws Change Motion as presented. Seconded by ADD Millatt. Motion passed by voice vote.
- 37) VP-SPEC PROJ Leone and Marketing Consultant Zambri led a lengthy discussion on the recent website survey. The primary conclusion from the survey is the fact that the membership finds the website to be poorly organized and difficult to use. It was decided that a committee should be formed to determine if the website can be improved or if it

should be replaced. The committee will be led by VP-SPECPROJ Leone and include ADD Millatt, ITDM Sevier, VP Admin Kooning, and Marketing Consultant Zambri.

- 38) Meeting recessed at 1605.
- 39) Meeting reconvened at 0858.
- 40) **RBOD17072901** Motion by CAND Headon to accept a resolution thanking National Contest Chair Bob Hamm for his many years of service to the NMRA. Seconded by PDD Bartlett. Motion passed on voice vote.
- 41) Meeting recessed at 0910. BOD goes into Executive Session.
- 42) Meeting reconvened at 1055.
- 43) PREZ Getz reported on the Executive Session.
 - a) The BOD accepted the Legal Report.
 - b) The BOD dealt with a personnel issue.
 - c) The BOD held a lengthy discussion on the DCC Standards policies as it relates to possible differences between US and European standards.
 - d) The BOD Adjusted the ABCE Fees.
 - e) The BOD extended the Marketing Consultant contract for one year.
- 44) ADD Millatt led a review of the Action List. (SECY NOTE: Action List can be found at the bottom of the minutes.)
- 45) Motion by RACD August to adjourn in honor of Richard S. Johannes (NER), Jim Long, MMR (LSR), Gary Burdette, MMR, (MCR), Larry Wright (NCR), and Jessie Headon wife of CAND Fred Headon.
- 46) Meeting adjourned at 1110.

Respectfully Submitted
John Gardner Stevens, III
Secretary

ATTACHMENTS

A	Abbreviations used in these Minutes	
B	Text of <u>MBOD17072903</u>	Audit Report Motion
C	Text of <u>MBOD17072904</u>	Hands on Clinic Motion
D	Text of <u>MBOD17072905</u>	Standards Gauge Motion
E	Text of <u>MBOD17072906</u>	Railpass Motion
F	Text of <u>MBOD17072907</u>	RP7 Motion
G	Text of <u>MBOD17072908</u>	RP11 Motion
H	Text of <u>MBOD17072909</u>	RP8/RP2 Merger Motion
I	Text of <u>MBOD17072910</u>	By-Laws Change Motion
J	Text of <u>RBOD17072901</u>	Resolution thanking National Contest Committee Chair Bob Hamm

ATTACHMENT A

ABBREVIATIONS USED IN THESE MINUTES

ADD	Atlantic District Director
ALNAD	At-Large North America Director
ALWWD	At-Large Worldwide Director
ASST SECY	Assistant Secretary
CAND	Canada Director
CDD	Central District Director
CAO	Chief Administrative Officer/Administration Department Manager
CFO	Chief Financial Officer
COMMD	NMRA Communications Director
COUNSEL	NMRA Legal Counsel
DSA	Distinguished Service Award
EDD	Eastern District Director
EDUCDM	Education Department Manager
FA	Fellow Award
FRDM	Fund Raising Department Manager
HCC	Honors Committee Chair
HDMCC	Howell Day Museum Committee Chair
HLM	Honorary Life Member
ITDM	Information Technology Department Manager
KMLM	Kalmbach Memorial Library Manager
MARDM	Marketing Department Manager
MMR	Master Model Railroader
MSTDM	Meetings & Trade Shows Department Manager
PDD	Pacific District Director
PDM	Publications Department Manager
PREZ	President
RACD	Regional Advisory Council Director
SECY	Secretary
SCDM	Standards & Conformance Department Manager
VP-ADMIN	Vice President - Administration
VP-SPEC PROJ	Vice President – Special Projects
WDD	Western District Director

ATTACHMENT B

Agenda Motion #7 2016 Audit Report

Meeting Motion MBOD17072903

Motion to accept the 2016 Auditor's Report

The At-Large World-Wide Director (Brestel) moves:

To accept the Auditor's Report for Fiscal Year 2016.

Rationale:

The audit showed no issues and all aspects were in compliance. On approval, the Auditor's Report will be posted in the Members-Only section of the NMRA website.

The NMRA IRS Return Form 990 will also be posted on the website when it is filed.

The Audit Committee recommends approval of the Audit Report.

Action: PASSED

ATTACHMENT C

Agenda Motion # 1 Hands On Clinic Motion

Meeting Minutes Motion # MBOD17072904

(To be entered by the Secretary)

Motion for Regulations Article ____ Paragraph ____

Motion for EHB Section ____ Paragraph ____

Motion for Policy ___x___

The __ALNAD__ District Director moves to approve

ANNUAL MATCHING FUND FOR SUBSIDIZING DIVISION HANDS-ON CLINICS

PROBLEM: NMRA membership perception is NMRA National doesn't actively or tangibly interact with its Regions and Divisions.

VISION: An opportunity for NMRA National to actively interact with its Regions and Divisions by implementing a positive, practical, program to counteract membership negative perceptions.

BENEFIT: Combining NMRA National's strengths with those of Regions and Divisions strengthens all memberships by implementing a new, relevant benefit program.

DELIVERABLES: Motivating, encouraging and facilitating the ability of Divisions to purchase materials for hands-on clinics, the kind most frequently requested in member surveys.

SUCCESS CRITERIA: Retention of dissatisfied or non-renewing members lacking Division activity relevant to their interests and education.

BUDGET/COST: For the budget year 2018, the NMRA will establish a pilot program by which the Divisions may receive, by application, a \$50 one time matching grant to an equal amount, raised by the Division, to facilitate approved member retention programs or activities. This is applicable to all North American Divisions.

2.

PLAN APPROACH/DEADLINE: NMRA CFO & HQ will generate appropriate accounting and procedures including required Division request and validation forms. VP Special Projects will advertise the program as a new benefit in all print and electronic media resources. Deadline is ASAP upon approval.

CFO COMMENTS: By my count, there are 156 defined Divisions in the 15 US Regions, some active and a large number that appear to be inactive. Additionally, there are 23 defined Divisions in the ABE Regions that are not included in this proposal as the ABCE agreement says that the International Regions will develop local events and activities and can charge members accordingly. This is a proposal that affects the US Regions and active Divisions only.

If approved, it would become part of the Education Department's 2018 budget. Note that a normal dues increase cannot be used to off-set it as we can only raise dues to cover inflation changes. Funds would have to come from other parts of the budget to cover this program.

The CFO has four recommendations regarding this proposal? (1) determine how many Divisions would actually avail themselves of this program so that a realistic budget can be set; (2) begin the program, if adopted, on 1/1/2018 to allow time between the convention/NTS and end of year accounting to prepare the appropriate announcements and documents necessary for compensation; (3) as an alternative, the BOD could make this an NMRA program and expect the Regions to use part of the Region rebate to fund it; and (4) provide the Divisions with prepared clinic materials so they can deliver hands-on clinics to their members.

ACTION: PASSED

ATTACHMENT D

Agenda Motion # 2 Standards Gauge Motion

Meeting Minutes Motion # MBOD17072905

(To be entered by the Secretary)

Motion for Regulations Article ____ Paragraph ____

Motion for EHB Section ____ Paragraph ____

Motion for Policy __x__

The __ALNAD__ District Director moves to approve

ONE FREE NMRA STANDARDS GAUGE TO NEW FULL MEMBERSHIPS

PROBLEM: NMRA Standards Gauge has been approved for remanufacturing to correct dimensional errors. How best to dispose of current inventory and avoid raising red flags?

VISION: An opportunity for NMRA National to interact positively with new full memberships by including a useful signature tool with the new member's wallet card as an appreciative welcome aboard gift.

BENEFIT: Every time a member uses an NMRA Standards Gauge it's a hands-on reminder of how the tool demonstrates the necessity for standards and the importance of NMRA's dedication to establish them.

SUCCESS CRITERIA: A free NMRA Standards Gauge is tangible recruitment tool.

BUDGET/COST: Overall Budget/Cost is conservative, but unknown. Membership enrollment forms would be revised to include a line with “boxes” to check Standards Gauge scale preference. USPS mailing of new member card with Standards Gauge estimated @ \$1.00 per.

PLAN APPROACH/DEADLINE: NMRA CFO & HQ will coordinate enrollment form revision and procedures for mailing. VP Special Projects will advertise the new benefit in all print and electronic media resources. Deadline is ASAP upon approval.

CFO COMMENTS: The CFO recommends against this motion as the basic premise is incorrect and there are unintended consequences. The current HO track gauges are a critically necessary part of the modern clearance gauge and the two are sold as a set. We have significantly more HO clearance gauges than HO track gauges, so giving HO track gauges away will create a bigger disparity. The “new” track gauge will not work with the modern clearance gauge. We are not filling commercial orders for the track gauge and are only selling limited numbers of track gauges to members until we get the new gauges (timing TBD). We are losing commercial sales (Walthers, Micro Mark, etc.) and revenue since we do not have sufficient HO track gauges. At some point, we will need to produce a limited number of the current HO track gauges so that we can continue to sell the modern clearance gauges...or until we also obtain new molds for the clearance gauges to go with the modified track gauges. Separately, new members do not always indicate a preferred scale, we do not have track gauges for all scales/gauges, and the O scale gauge is double the cost of an HO gauge. For International members, this program is not a part of the ABCE agreement and would result in an increase in the ABCE fee (TBD) charged to the Regions. We must have a strong story to share with members when we do start selling the revised track gauges. (Frank Koch, NMRA CFO)

ACTION: WITHDRAWN

ATTACHMENT E

Agenda Motion # 3 Railpass Increase Motion

Meeting Minutes Motion # MBOD17072906

(To be entered by the Secretary)

Motion for Regulations NA

Motion for EHB Section NA Paragraph _____

Motion for Policy NA

Motion: Eastern District Director Gelmini moves to increase Railpass fees from the current \$9.95 for a six-month trial, to \$19.95 for nine months, effective January 1, 2018. All privileges and benefits would remain the same as outlined in the existing RailPass description.

Rationale: The amount charged for a Railpass membership has remained unchanged since its inception. The Railpass fee does not begin to cover the expenses of providing it. Increasing the amount would allow us to recover more of the cost while still providing an excellent incentive for perspective members to join. Extending the trial period from six months to nine months would allow for greater time for contact/communication between NMRA HQ and the Railpass member.

CFO COMMENTS: This proposal (9 months and \$19.95 USD) should be restricted to the USA (or plus Canada if NMRA Canada covers the incremental postage cost for 9 issues of the magazine, estimated at \$3.75 USD...raise the price to about \$24 USD, for example). All funds are transferred to HQ.

We will continue to allocate Rail Pass receipts between Operations (\$1.00) and Magazine (\$18.95) to maintain the current split..

It is not practical for the other Regions to offer Rail Pass due to the high cost of international postage. Rail Pass has not been available outside North America.

ACTION: PASSED

ATTACHMENT F

Agenda Motion # 4 S&C RP7 Motion

Meeting Minutes Motion # MBOD17072907
(To be entered by the Secretary)

Motion for Regulations NA

Motion for EHB Section NA. Paragraph

Motion for Policy NA

Motion: submits a motion to accept the RP-7 series which discusses and presents clearances along a track. This motion also includes discontinuing S-6 Traction, S-7 Clearances and S-8 Track Centers.

Rationale: The standards for clearances: S-6 Traction, S-7 Clearances and S-8 Track Centers have been for evaluated for upgrading and designation as RPs. Since Standards are intended for interoperability issues and these two standards do not fall into that category. Therefore, they have been downgraded to a Recommended Practice.

ACTION: PASSED

ATTACHMENT G

Agenda Motion # 5 S&C RP11 Motion

Meeting Minutes Motion # MBOD17072908
(To be entered by the Secretary)

Motion for Regulations NA

Motion for EHB Section NA. Paragraph

Motion for Policy NA

Motion: submits a motion to approve an updated RP-11 Curvature and Rolling Stock.

Rationale: The primary changes to this RP include snap track radiuses and some re-arranging of the tables. TN-11 discusses the reasoning behind these changes.

ACTION: PASED

ATTACHMENT H

Agenda Motion # 6 S&C RP8/RP2 Merger Motion

Meeting Minutes Motion # MBOD17072909
(To be entered by the Secretary)

Motion for Regulations __NA

Motion for EHB Section _NA. _____ Paragraph _____

Motion for Policy __NA

Motion: _____ submits a motion to merge RP-8 Three Point Track Gauges into RP-2 Track Gages.

Rationale: This minor change is intended to consolidate track gauge tools.

ACTION: PASSED

ATTACHMENT I

Agenda Motion # 8 NMRA By-Laws

Meeting Minutes Motion # MBOD17072910

(To be entered by the Secretary)

Motion for Regulations Changes "Regulations" to By-Laws

Motion for EHB Section NA. Paragraph

Motion for Policy Yes

Motion: The _____ moves to put the NMRA By-Laws (version 3.2) on the next world-wide ballot for adoption by a general membership vote.

Rationale: The By-Laws replace the current Regulations and meet the requirements for Ohio Non-Profit Corporations and the IRS requirements for 501c3 organizations.

The By-Laws specify the most important elements of the organization. The Policies and Procedures are contained in separate documents – the Corporate Policies and Procedures Manual and the Program Policies and Procedures Manual. These three separate documents replace the existing Executive Handbook.

ACTION: PASSED

ATTACHMENT J

Text of RBOD17072901

Resolution to honor National Contest Committee Chair Bob Hamm, MMR

Whereas Bob Hamm has served as National Contest Committee Chair of the NMRA,

And Whereas Bob has expended extraordinary hours of effort on behalf of the membership in the discharge of his duties as National Contest Committee Chair,

And Whereas he has sacrificed his personal and hobby “life” in service to the NMRA,

And Whereas that service has been distinguished and has materially advanced the mission of the NMRA

Now, Therefore, The Board of Directors of the NMRA hereby acknowledges and expresses its appreciation for the many contributions of Bob Hamm, MMR, to the NMRA.

BOD ACTION LIST

Combined list as of 07 Sept 17

Item	Board Meeting	Activity (what is expected outcome?)	Responsible	Director
17M-001A	Atlanta 2017	Retain outside counsel to define process for 501c3 group exemption	Bob Amsler, Frank Koch	Kathy Millatt
17M-001B	Atlanta 2017	Distribute 501c3 group exemption process to Regions/Divisions	Bob Amsler, Frank Koch	Kathy Millatt
17M-002	Atlanta 2017	Signed agreement for HDM with CSR	Bob Amsler, Charlie Getz	
17M-004	Atlanta 2017	Corporate Partnership Program from model railroad manufacturers and ancillary companies	Joe Gelmini, Peter Youngblood, Christina GZ, Gerry Leone, Bruce deYoung	Joe Gelmini, Peter Youngblood
17M-009	Atlanta 2017	Budget line item \$7500 for \$50 per div clinic support	Frank Koch	Peter Youngblood
17M-011A	Atlanta 2017	EHB update (A) Corporate By Laws	Frank Koch	Mike Brestel

17M-011011B	Atlanta 2017	EHB update (B) Corporate Policies & Procedures - Simplify and dumb down - Board Structure review	Frank Koch Mike Brestel Frank Koch	Mike Brestel
17M-011C	Atlanta 2017	EHB update (C) Program Policies & Procedures	Frank Koch	Mike Brestel
17M-012	Atlanta 2017	"Turntable" content and rollout	Gerry Leone, Christina GZ	Kathy Millatt
17M-020	Atlanta 2017	Retention & Recruitment	Peter Youngblood, Christina GZ	Peter Youngblood
17-001	Orlando 2017	Full Director orientation manual and a plain English version to go on the web so that members thinking of standing for Director understand what is involved.	Mike Brestel	Fred Headon
17-002	Orlando 2017	Succession plan - identify key positions that need an emergency succession plan - both short and long term and collate them	Charlie Getz	Kathy Millatt
17-003	Orlando 2017	Marketing plan to be targeted on top 5 items that will deliver the best benefits then move on to the next 5.	Gerry Leone, Christina GZ	Bill Neale

17-004	Orlando 2017	Board Committee - on Convention and NTS - with output as report back to Board	Mike Brestel, Joe Gelmini, Stephen Priest, Bob Amsler (Chair)	Mike Brestel
17-005	Orlando 2017	Review Rail Pass pricing after a year - ie at mid year 2019	Frank Koch	Steve August
17-006	Orlando 2017	Review the website navigation to simplify the structure following the website survey results	Ben Sevier, Gerry Leone, Christina GZ, Clark Kooning	Kathy Millatt
17-007	Orlando 2017	Identify volunteers for a sub-committee to help update the website on a regular basis to take the pressure off the IT team	Ben Sevier, Gerry Leone, Christina GZ, Clark Kooning	Kathy Millatt
17-008	Orlando 2017	Review the \$50 Retention Programme a year after it started (to be on agenda in Kansas City)	Frank Koch	Peter Youngblood
17-009	Orlando 2017	Enact DCC discussions	Didrik Voss	Stephen Priest

MANAGEMENT ACTION LIST

Combined list as at 07 Sept 17

Item	Board Meeting	Activity (what is expected outcome?)	Responsible	Officer
14-007		Check for possible grant from Library of Congress for scanning project	Alan Anderson	
14-009		Create historical page on the NMRA website for historical presentations	Ben Sevier	
14-014		Update dormant standards	Di Voss	
15-016	Phoenix 2015	Write 2nd part of estate planning letter	Charlie Getz	
15-019	Phoenix 2015	NTS layout sign up / web site	Bob Amsler	
15-030	Portland 2015	Have Free-mo links on placed on NMRA web site	Ben Sevier, Di Voss	

16C-002	Indy 2016	Discount Program Coordinator working on a hobby shop and attractions discounts flyer	Bob Weinheimer	
16C-005	Indy 2016	Online voting procedure by electionbuddy.com trial continue	John Stevens	
16C-044	Indy 2016	Volunteers assigned and found for assorted duties	Clark Kooning	
17M-003	Atlanta 2017	Magazine cost review	Frank Koch and team	Mike Bartlett
17M-005	Atlanta 2017	Model Railroad Register	Bob Chaparro	Fred Headon
17M-007	Atlanta 2017	Volunteers to record Convention videos /clinics	Christina GZ, Gerry Leone	
17M-008	Atlanta 2017	Contracts details to be sent to Gerry/Cinthia for discount programme when programme is live THIS ACTION NEEDS CLARITY - IS THIS SHOPS, ATTRACTIONS OR CORPORATE. CORPORATE NOT OWNED BY BOB.	Bob Weinheimer	Peter Youngblood

17M-014	Atlanta 2017	President recognition awards for Division volunteers	Gerry Leone	
17M-016	Atlanta 2017	Gather educational tools	Alan Anderson	
17M-017	Atlanta 2017	National Directors or Officers go to all Region Conventions and speak with Region President & Division Superintendents	Clark Kooning	Clark Kooning
17M-018	Atlanta 2017	Videos of Success & Stories from Division meets	Peter Youngblood	Peter Youngblood
17M-019	Atlanta 2017	Modeling with the Masters FaceBook page with Video	Clark Kooning, Christina GZ	